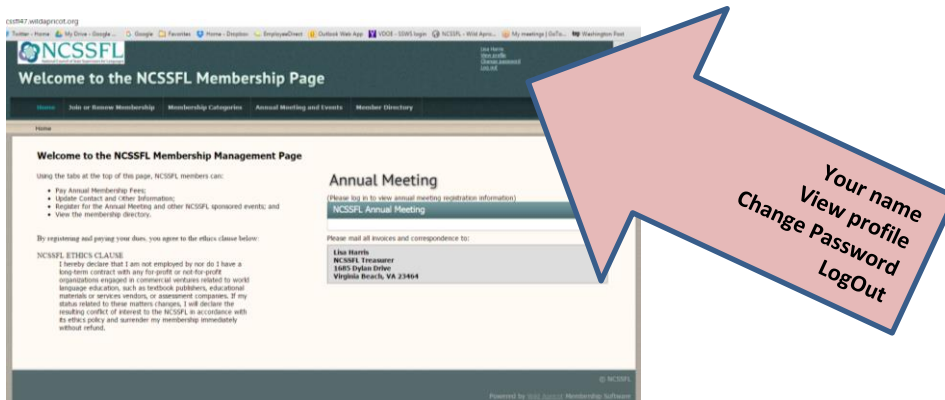


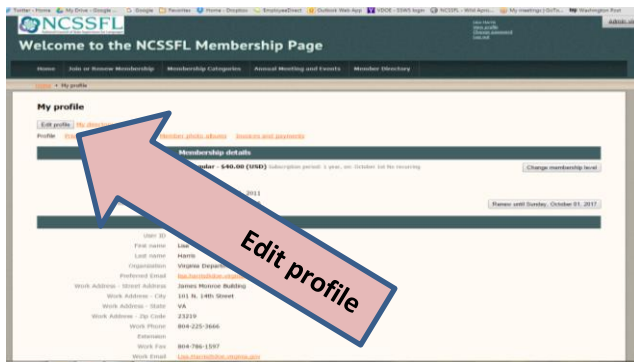
Editing Your WildApricot Profile

Below are screen shots using the Chrome browser. Your screenshots may look different depending on the browser you are using.

1. **Log in** to the [WildApricot](http://ncssf147.wildapricot.org/) Site at; <http://ncssf147.wildapricot.org/>
 - Your Login Name is your preferred email address
 - If you can't remember your password, click on the Change password link in the upper right corner to have the system send you a reset password email.
 - If you don't receive the system email, check your SPAM folder. Add the wildapricot.org domain and ncssf147@gmail.com to your list of safe senders.
 - If you still don't see the email, contact [Lisa Harris](#) to have your password manually reset.
2. Once you are logged in, click the **View Profile** link in the upper right corner.



3. On the MyProfile page, click on **Edit profile** button in the upper right corner.



4. **Make any changes** needed in your profile information, then scroll to the bottom of the page and hit **Save**.

